July 15, 2020,

Chennai

**From**

**Mohd Yusuf**

VM Hall, Mu***zammil Hostel,***

Near Purani Chungi,

Aligarh Muslim University, Aliga***rh***

***Pin 202002***

To

Respected «Name»

With the current slowdown in hiring within the high- tech field, you

must be flooded with resumes from out-placed software engineers such as me. Please take a moment to consider my qualifications. I believe in particular is highly marketable in this tight market:

I worked on the team that pioneered the technology that put the Palm

Pilot on the map.

In today's increasingly mobile society, this technology has places to go,

and I have ideas that could take us to the next step in office

independence.

Please call me with prospective job opportunities. I am interested in a

project management position in the Rs. 9K range.

Thank you!

Mohd Yusuf.

**Format of Resume**

Name :

Father's Name :

Date of Birth :

Age :

Address :

Educational Qualification :

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr.** | **Qualification** | **Board/University** | **Percentage** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Work Experience :

Technical Skills :

Personal Skills :

Hobbies :

Dated:………………. Signature